

CHESHIRE SHARED SERVICES: POSITION SUMMARY – 20.10.11

SERVICE NAME	REVIEW / END	CURRENT STATUS
HR and Finance	N/A	These Shared Services are currently being considered for transfer to a separate legal entity (SLE) to facilitate greater collaboration with partners and to increase trading potential to generate further efficiencies for CE and CWAC. The development of the SLE will also resolve several HR issues which are set to be further complicated by revisions to Terms and Conditions in CE and CWAC. To support this, an outline business case and visioning brief have been developed and discussed with the Joint Management Team (JMT) and Joint Committee who have both approved the concept in principle. Work is underway to stabilise and improve service delivery and to explore the potential for additional partners. An update on progress is to be submitted to the JMT on 1 December 2011.
ICT	N/A	
Occupational Health	N/A	
Farms Estate	N/A	The division of the Farms Estate portfolio has been agreed between CE and CWAC. For the time being the shared management of the estates will continue under current governance arrangements.
Civil Protection / Emergency Planning	N/A	Sub-regional project underway to develop a multi-local authority shared service alongside a multi-blue light agency shared service with a longer term prospect of joining the two teams into a single multi-agency shared service.
Libraries Specialist Service	N/A	Alternative premises and capital expenditure have been secured to co-locate this Shared Service and to deliver associated efficiencies. Terms of reference for a review of the LSS have recently been agreed with a view to defining and improving future service delivery. Joint Committee agreed that Councillors Brown (CE) and Parker (CWAC) to provide Member challenge to this review.
Archives	N/A	The Joint Committee have agreed a Member review of the Archive to assess the future of the Shared Service and its accommodation needs moving forward. Councillors Brown, Mason and Flude from CE and Councillors Parker and Crompton from CWaC are actively involved in the review and the next stage will involve a site visit to a new archive facility in East Riding.
Rural Touring Network	N/A	A new partnership arrangement with “Spot-on” Lancashire is currently being developed
Approved Mental Health Professional	N/A	Work is underway to transition this Shared Service in favour of a broader partnership arrangement with other local authorities who participate in this training programme.
Archaeology Planning and Advisory Service	N/A	A revised long term sharing arrangement was agreed by Joint Committee on 29.07.11. This involved a move away from the Secondment Agreement in favour of the TUPE transfer of two CE staff to CWaC.
Youth Offending Service	31 March 2011	Sub Regional Leaders have commissioned a review of YOS provision to explore further sharing opportunities across the anticipated that the outcome of this review will provide a clear steer for future arrangements in CE and CWaC.
Highways Maintenance Contract	31 October 2011	The Bam Nuttal contract concluded in CE early in October to be replaced with the Ringway Jacobs contract. However, the Shared Service arrangement is set to run until 31.12.11 to ensure the effective and proper closedown of any residual business.
Urban Traffic Control	31 October 2011	This Shared Service arrangement is currently being disaggregated and will be completed by 31.12.11
Integrated Transport	30.09.11	The bulk of this Shared Service has been successfully disaggregated to separate arrangements in CE and CWAC. However, it was agreed that small areas of service (i.e. concessionary fares and Traveline) would remain shared until 31.12.11 pending further discussion around long term arrangements.

SERVICE NAME	REVIEW / END	CURRENT STATUS
Autism Support	Transitioned	This Shared Service arrangement has been terminated but completion of the Transition Log is currently outstanding
Learning Resource Network	Transitioned	This Shared Service arrangement has been terminated but completion of the Transition Log is currently outstanding
International Unit	Transitioned	Termination agreed by Joint Committee with transfer of funding to LEP but outstanding financial issues relating to Brussels office to be resolved. Log to be finalised and signed off.
Drugs and Alcohol Team	Transitioned	Log to be finalised and signed off.

	Shared Services being considered as part of separate legal entity
	Shared Services to continue under governance model
	Shared Services in process of transitioning to alternate arrangements
	Shared services that have completed transition but final sign off outstanding

SERVICE NAME	REVIEW / END	CURRENT STATUS
Emergency Duty Team	Transitioned	Disaggregation completed. Log closed by JOB 08.06.11., subject to CWAC Team Leader appointment (confirmed at JOB 12.10.11) . Joint Committee agreed 29.07.11
CBS Supplies	Transitioned	Close down completed. Transition log completed and signed off by Joint Committee 29.07.11
Cheshire Domestic Abuse	Transitioned	Transition completed and log signed off by Joint Committee 18.03.11
Visual Impairment Service	Transitioned	Transition completed and log signed off by Joint Committee 18.03.11
Student Finance	31 January 2011	Operation recently handed over to the Student Loans Company as planned. Log agreed and signed off by Joint Committee 18.03.11
NVQ Assessment Centre	Transitioned	Log closed by JOB and agreed by Joint Committee 28.05.2010
Highways and Geotech Lab	Transitioned	Log closed by JOB and agreed by Joint Committee 28.05.2010

KEY:

	Shared Service being considered for separate legal entity
	Long term shared service to continue under governance arrangements
	Shared Services in process of transition
	Former shared services transitioned to separate arrangements but process to be completed (paperwork outstanding)
	Former shared service transition completed